



City Council

Approval of a Resolution Authorizing Procurement through the US General Services Administration Master Contracts

Agenda Date: 9/20/2022
Agenda Item Number: 4.C
File Number:22-0864

Type: resolution **Version:** 1 **Status:** Passed

Title

Approval of a Resolution Authorizing Procurement through the US General Services Administration Master Contracts

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve a resolution authorizing procurement through the US General Services Administration master contracts

Report

Issue:

Whether to approve a resolution authorizing City staff to procure goods and services from or through the US General Services Administration.

Staff Contact:

Sean Krier, City Clerk, Office of Strategic Initiatives, City Clerk Services, 360.753.8110

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

RCW 39.32.090 permits local government entities to purchase goods and services from or through the U.S. General Services Administration (GSA) when authorized by the entity's legislative authority.

This resolution provides that authorization from the City Council. The GSA is able to negotiate lower prices for goods and services than the City due to its purchasing power. This allows staff to streamline the purchasing of goods that cannot be sourced locally. For example, this agreement will be used to procure the needed software to process public records requests more quickly for Body Worn Camera recordings.

GSA also identifies women and minority owned businesses it has established contracts with, making it easier for City staff to identify and procure goods from businesses owned by disadvantaged groups.

Neighborhood/Community Interests (if known):

Requests from community members for copies of Body Worn Camera recordings can be processed more quickly through use of advanced software purchased through GSA.

Options:

1. Approve the resolution permitting City staff to procure goods and services from or through the US General Services Administration.
2. Direct staff to modify the resolution permitting City staff to procure goods and services from or through the US General Services Administration.
3. Move to take no action.

Financial Impact:

Using contracts negotiated by the US General Services Administration will reduce the amount of City staff time spent procuring goods and services while also realizing cost savings by taking advantage of the lower prices the GSA is able to negotiate with vendors.

Attachments:

Resolution