



**Planning Commission**  
**Confirmation of OPC Deliberation Process**  
**(8:50 p.m.)**

**Agenda Date:** 8/20/2012  
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Confirmation of OPC Deliberation Process (8:50 p.m.)

**Issue:**

The Planning Commission's deliberation process for the Comprehensive Plan Update.

**Committee Recommendation:**

After reviewing and making any changes to the proposed deliberation process in Attachment 1, move to approve a process for deliberating on the Comprehensive Plan Update.

**Director's Recommendation:**

Move to determine a process for deliberating on the Comprehensive Plan.

**Staff Contact:** Stacey Ray, Associate Planner, (360) 753-8046

**Presenter(s):** Rob Richards, Chair, Comprehensive Plan Update Sub-Committee

**Background and Analysis:**

As agreed to in the Comprehensive Plan Update Charter (Charter), the CPU Sub-Committee is to "provide leadership to OPC on the public process and deliberation process to be followed for the Comprehensive Plan Update." The CPU Sub-Committee discussed the issue on July 11, 2012 and August 13, 2012. The attached proposal is for consideration by the full Commission.

Determining a deliberation process in advance of the September 10 regular Commission meeting will provide a framework for making decisions when initial deliberations begin. Those decisions, once finalized, will then form the basis for developing the Commission's recommendation on the Comprehensive Plan Update for City Council.

In considering a deliberation, or decision-making process, the CPU considered the following questions:

1. What are the guiding principles of the deliberation process?
2. Is consensus needed or expected?

3. How important is efficiency?
4. Does the process support the Council-approved timeline?
5. What are the expectations for Commissioners to participate?
6. Will the “Initial Deliberation Phase” differ from the “Final Deliberation Phase?” If yes, how so?
7. How and when will the public comment during the “Initial Deliberation Phase?” How will public comment relate to or impact the deliberation process?
8. How many topics can reasonably be covered within one meeting? When does the process signal the completion of one topic, and a transition to the next?
9. How will the process support the Leadership Team’s roles as identified in the Charter?

**Neighborhood/Community Interests (if known):**

Citywide.

**Financial Impact:**

Included in base budget.