



City Council

Upcoming Vacant Council Position Recruitment Process Discussion

Agenda Date: 11/21/2023
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Title

Upcoming Vacant Council Position Recruitment Process Discussion

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Discuss a proposed process, timeline and application for recruiting and filling the soon-to-be vacant Council Position #6 and provide guidance to staff.

Report

Issue:

Whether to discuss a proposed process, timeline and application for recruiting and filling the soon-to-be vacant Council Position #6 and provide guidance to staff.

Staff Contact:

Kellie Purce Braseth, Strategic Communications Director, City Manager's Office, 360.753.8361

Presenter(s):

Kellie Purce Braseth, Strategic Communications Director

Background and Analysis:

With the election of Olympia Councilmember Dontae Payne to the position of Mayor in the November General Election, Olympia City Council Position #6 will become vacant on December 31, 2023.

The Olympia City Councilmembers are tasked with appointing a new member to serve in Position #6 until the certification of the November 2024 General Election, when the public will elect a candidate to fill the remainder of the Position #6 term. The position's term ends December 31, 2025.

Council will discuss and consider a proposed application and a proposed recruitment process and timeline for making the appointment.

Neighborhood/Community Interests (if known):

The Olympia City Council serves as the community's legislative body, responsible for approving ordinances and resolutions, and establishing City policy that impacts the lives and livability of the community.

Climate Analysis:

No climate impacts are evident.

Equity Analysis:

The Council appointment process is an opportunity to reduce disparities in participation among marginalized communities in City of Olympia's processes and decisions.

Financial Impact:

No cost is associated in the recruitment and appointment process. Positions #6 receives an annual salary of \$23,499.26 and a benefit stipend of \$5,546.78 for a total compensation of \$29,046.04.

Options:

1. Discuss a proposed process, timeline and application for recruiting and filling the soon-to-be vacant Council Position #6 and provide staff guidance on moving forward with the process, timeline and application as proposed.
1. Discuss a proposed process, timeline and application for recruiting and filling the soon-to-be vacant Council Position #6 and direct staff to modify the proposed process, timeline and application.
2. Do not discuss the proposed process, timeline and application.

Attachments:

Proposed Council Appointment Process
Proposed Application
Proposed Appointment Timeline