



## City Council

### Approval of Interlocal Agreement with Intercity Transit for Safe Routes to School Grant

**Agenda Date:** 11/19/2013  
**Agenda Item Number:** 4.D  
**File Number:** 13-0938

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**Type:** contract   **Version:** 1   **Status:** Passed

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**Title**

Approval of Interlocal Agreement with Intercity Transit for Safe Routes to School Grant

**Recommended Action**

**Committee Recommendation:**

Not referred to a committee.

**City Manager Recommendation:**

Move to approve the Interlocal Agreement for Safe Routes to School Grant

**Report**

**Issue:**

Whether to approve the Interlocal Agreement between the City of Olympia and Intercity Transit (IT) to provide education and encouragement activities as part of the 22<sup>nd</sup> Avenue Sidewalk Safe Routes to School Grant.

**Staff Contact:**

Michelle Swanson, Senior Program Specialist, Public Works Transportation, 360.753.8575

**Presenter(s):**

None. This is a Consent Calendar item.

**Background and Analysis:**

The City of Olympia received a Safe Routes to School grant from the Washington State Department of Transportation (WSDOT) to build the 22<sup>nd</sup> Avenue Sidewalk and provide walking and biking education and encouragement activities and events at Washington Middle School and NOVA School. Council appropriated the funds for this grant on October 22, 2013.

The City of Olympia is a co-applicant with IT for these grant funds. The City is administering the grant and wants to enter into an Interlocal Agreement with IT to perform the educational component of the project. The agreement outlines specific work tasks, a reimbursement schedule, and that the total grant amount for reimbursement from WSDOT to IT is \$63,600. The funds will be dispersed by the City, and IT will bill on a quarterly basis until the agreement expires on October 31, 2015.

IT will coordinate with Washington Middle School to conduct a “Walk and Roll” education and encouragement campaign, a sample of which includes the following:

- Lunchtime or after school walking and biking club;
- After school Bike PARTners Build-a-Bike classes;
- Events and promotions that students design and implement;
- Operating an “Undriver” Licensing Station during school events;
- Parent outreach to pledge to drive 20 mph in school zones;
- “Safety without Fear” parent workshops;
- A week-long “Science of Transportation” class taught by IT youth education staff during Winter Electives Week;
- Celebrating Bike to School week in May 2014 and 2015;
- Celebrating Walk to School week in October of 2014 and 2015; and
- An assembly featuring adventure cyclist Willie Weir.

There will also be ongoing walking school buses and bike trains.

At NOVA School, IT will continue teaching a one-week class on bike repair and safe riding techniques in the spring. They will also work with school administration to share information, and route maps and safety tips in the school newsletter. Students for NOVA School are not concentrated in the immediate neighborhood as students for Washington Middle School are, so the education efforts differ accordingly.

City staff works closely with IT and will review, approve, and evaluate the work.

**Neighborhood/Community Interests (if known):**

This will provide an important addition to the sidewalk network that links the Cain Road area neighborhood and Indian Creek neighborhood to Washington Middle School and NOVA School, improving pedestrian connectivity for both neighborhoods.

**Options:**

1. Move to approve the Interlocal Agreement with IT for the 22<sup>nd</sup> Avenue Sidewalk Safe Routes to School Grant. This allows IT to start developing the program so it can be implemented on schedule.
2. Do not approve the Interlocal Agreement with IT for the 22<sup>nd</sup> Avenue Sidewalk Safe Routes to Schools Grant. A memorandum of understanding or other less formal agreement can be used to outline work tasks, payment reimbursement, and maximum amount allowed for reimbursement.

**Financial Impact:**

The Safe Routes to School Grant funds will be allocated as follows:

<u>Safe Routes to School Grant</u>	<u>Local Match</u>	<u>Total</u>	<u>Comments</u>
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Local Match is

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City of Olympia	\$1,012,400	\$782,100	\$1,794,500	Utility Tax Funds
Intercity Transit	<u>\$ 63,600</u>	<u>\$ 41,200</u>	<u>\$ 104,800</u>	Local match from IT is in-kind services
<b>Total Funds</b>	<b><u>\$1,076,000</u></b>	<b><u>\$823,300</u></b>	<b><u>\$1,899,300</u></b>	