



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Land Use & Environment Committee

2014 Planning Project Prioritization

Agenda Date: 12/5/2013
Agenda Item Number: 4.C
File Number: 13-1009

Type: report **Version:** 1 **Status:** Filed

Title

2014 Planning Project Prioritization

Recommended Action

City Manager Recommendation:

NA. This is a briefing.

Report

Issue:

Briefing and prioritization discussion of planning projects in Community Planning and Development Department's draft three-year work program.

Presenter(s):

Leonard Bauer, Deputy Director, Community Planning and Development, 360.753.8206

Background and Analysis:

Community Planning and Development staff have drafted a two-part work program (see attachments):

- 1) A "baseline" of on-going responsibilities, such as staffing City advisory committees and reviewing permit applications;
- 2) A three-year work program of planning projects that have been directed by Council, or are anticipated to implement the draft comprehensive plan or other planning documents. This draft work program estimates the staff needs for each project, and prioritizes those projects based on existing staff capacity.

There are 19 discretionary projects included in this work plan. Significant projects include: Comp Plan Update, Comp Plan Implementation Strategy, Land Development Regulations Update, Subarea Planning, Downtown Master Plan Scoping, Downtown Master Plan, CRA Planning and Implementation and Community Development Process Improvements. These projects are projected to occupy 3.05, 2.88 and 3.10 FTEs in years 2014 - 2016.

The CPD work program will continue to be updated as new information and priorities occur.

Options:

Committee members' review and comments on the prioritization of planning projects in the work

program are welcome and will help to shape the work plan for future consideration by the City.

Financial:

To be determined following City Council's 2014 Retreat.