



## City Council

### Approval of 2014 Lease at the Olympia Center with Senior Services for South Sound

**Agenda Date:** 2/4/2014  
**Agenda Item Number:** 4.E  
**File Number:** 14-0095

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**Type:** contract   **Version:** 1   **Status:** Passed

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**Title**

Approval of 2014 Lease at the Olympia Center with Senior Services for South Sound

**Recommended Action**

**Committee Recommendation**

Not referred to a Committee

**City Manager Recommendation**

Move to approve 2014 Senior Services for South Sound lease at The Olympia Center, and authorize the City Manager to sign the lease agreement.

**Report**

**Issue:**

Whether to renew the building lease at The Olympia Center with Senior Services for South Sound.

**Staff Contact:**

Scott River, Associate Director, 360.753.8506

**Presenter(s):**

None - Consent Agenda Item

**Background and Analysis:**

Senior Services for South Sound has leased space at The Olympia Center since the building opened in 1987. This lease is consistent with agreements from previous years. Senior Services for South Sound has reviewed and approved the attached contract.

Senior Services for South Sound coordinates regional services for seniors in Thurston and Mason Counties. Their lease at The Olympia Center includes regional office space as well as programming and office space necessary for the local operations of the Olympia Senior Center.

**Lease Terms -**

- *Length of Term:* Calendar year 2014.
- *Space:* Office, lobby, reception, kitchen, storage and work space at The Olympia Center.
- *Lease Payment:* \$6,444.63 per quarter, plus an additional charge for extra hours of

program/special event space use above the hours detailed in the agreement.

- *Utilities:* City provides all utilities except telephones.
- *Janitorial Service:* Olympia provides janitorial and facility maintenance services; except that the Senior Services is responsible for any repairs or alternations that they cause, except for ordinary wear and tear.

**Neighborhood/Community Interests (if known):**

None known.

**Options:**

Option 1: Authorize the City Manager to sign the 2014 lease.

Implications:

1. Continues partnership between City and Senior Services for South Sound.

Option 2: Require staff to amend proposed contract with Senior Services for South Sound.

Implications:

1. Requires reopening of negotiations with Senior Services for South Sound.

**Financial Impact:**

No impact on expense budget. Meets budgeted revenues forecast for leases at The Olympia Center in 2014. The lease has been increased by \$355.90 per annual CPI adjustment.