



Finance Committee

Review Parks Workforce and Asset Management Program

Agenda Date: 1/14/2015
Agenda Item Number: 4.B
File Number: 15-0047

Type: information **Version:** 1 **Status:** Filed

Title

Review Parks Workforce and Asset Management Program

Recommended Action

City Manager Recommendation:

Receive information and provide feedback.

Report

Issue:

The Parks, Arts and Recreation Department has been steadily developing tools for managing park maintenance operations and an asset management system for organizing major repairs and reconstruction projects. Staff will update the Finance Committee on the status of these programs and how they will be utilized in managing our park system.

Staff Contact:

David Hanna, Parks, Arts & Recreation, Associate Director, 753.8020
Gary Franks, Parks, Arts & Recreation, Parks Maintenance Manager, 753.8367
Dave Okerlund, Parks, Arts & Recreation, Planning and Design Manager, 570.5855
Kip Summers, Parks, Arts & Recreation, Project Engineer, 570.5834

Presenter(s):

David Hanna, Associate Director
Gary Franks, Parks Maintenance Manager
Dave Okerlund, Planning and Design Manager
Kip Summers, Project Engineer

Background and Analysis:

At the Finance Committee meeting, staff will present information about how we deploy our parks maintenance staff and how we propose to manage assets.

Workforce Management: The City uses a software program called VueWorks for workforce deployment and management. This program is used by both the Parks-Arts-Recreation Department

and Public Works. The program allows us to track labor for 17 maintenance tasks across 1,000 acres of land over 42 park sites.

Asset Management: The purpose of asset management is to prioritize major maintenance for over a 6-year timeline as part of Capital Facilities planning. We are adapting the Public Works Facilities Division approach to rate park facility condition and prioritize major repairs. This is mostly based on the condition rating established by Meng & Associates in 2008 for parks facilities. The Facilities Division retained the same firm to assist them in developing their rating system and both systems are accepted industry models. At the meeting we will review how we intend to update the CAMMP process for the 2015 CFP.

Neighborhood/Community Interests (if known):

None.

Options:

1. Receive the presentation on the Parks Workforce and Asset Management.
2. Provide alternative recommendations to staff.

Financial Impact:

None.