



Finance Committee

Process for Review and Approval of Capital Facilities Element of the Comprehensive Plan

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Title

Process for Review and Approval of Capital Facilities Element of the Comprehensive Plan

Recommended Action

City Manager Recommendation:

Concur with establishing a process for review of the Capital Facilities Element of the Comprehensive Plan (Comp Plan).

Report

Issue:

Establish a process to review and approve Capital Facilities Element (CFE) of the Comp Plan

Staff Contact:

Jane Kirkemo, Administrative Services Director, 360.753.8499

Presenter(s):

Jane Kirkemo, Administrative Services Director

Background and Analysis:

In 2012 staff recommended to Council to pull the CFE from the Comp Plan process and review to be considered at a later date. Community Planning and Development staff took the existing CFE language and applied "plain talk" to the element. In 2014 the Planning Commission approved a rewrite of the CFE (prepared by staff and the Planning Commission's Finance Sub-committee).

The Finance Committee now needs to propose a process for approval by the City Council. Staff is proposing:

- Finance Committee reviews the proposed draft (Planning Commission) at the March Finance committee meeting.
- Staff would hold a public meeting to allow for citizen comment and review (April/May).
- Any comment revisions would be forwarded to Council.
- Council would hold a public hearing (May/June).
- CFE would be included with any other amendments to the Comp Plan (Dec).

Neighborhood/Community Interests (if known):

N/A

Options:

Council needs to hold a public hearing for review and comment on the CFE. However, this could be combined with the public hearing on the CFP in October. And/or the staff public meeting could be eliminated or included as a part of the 2016-2021 CFP process.

Financial Impact:

N/A