



## City Council

# Approval of Community and Economic Revitalization Committee Calendar and Work Plan

**Agenda Date:** 3/17/2015  
**Agenda Item Number:** 4.D  
**File Number:** 15-0260

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**Type:** decision   **Version:** 1   **Status:** Passed

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### Title

Approval of Community and Economic Revitalization Committee Calendar and Work Plan

### Recommended Action

#### Committee Recommendation:

The Community and Economic Revitalization Committee reviewed the attached Work Plan on March 4, 2015 and forwarded a recommendation of approval.

#### City Manager Recommendation:

Move to approve the draft Community and Economic Revitalization Committee Calendar and Work Plan.

### Report

#### Issue:

Consider the draft Community and Economic Revitalization Committee Calendar and Work Plan.

#### Staff Contact:

Keith Stahley, Director Community Planning and Development Department 360.753.8227

#### Presenter(s):

Keith Stahley, Director Community Planning and Development Department

### Background and Analysis:

Each year the City Council's Committee's develop a draft Calendar and Work Plan for City Council's consideration.

The Community and Economic Revitalization Committee's 2015 Work Plan (**Attachment 1**) includes 11 items:

1. Review CRA Request for Proposals (RFP). March - June
2. Public Finance Seminar. March, April, May
3. Review Responses to RFP. August, September, October, November
4. Conduct RFP Open House. October

5. Review Regional and Local Economic Indicators and Opportunity Sites. April
6. Conduct Second Development Roundtable. April, June
7. Consider Focus Area Planning Efforts for the Kaiser/Harrison and Division/Harrison Opportunity Areas. December
8. Finalize the CR Plan. October, November, December
9. Review Development Agreement. January and February 2016
10. Section 108 Loan Program Oversight - Ongoing, as needed.
11. Proactive Community Development Process - Ongoing.

In addition the CERC has included a number of opportunities for City Council's participation in the development, review and approval of the proposed Community Renewal Area Request for Proposals, Community Renewal Plan and Development Agreement. Dates are tentative and subject to change as the committee would prefer to be thorough in its work and comfortable in its recommendations before moving matters forward to City Council.

**Proposed City Council Community Renewal Schedule:**

1. Consider draft of RFP and next steps in the CRA process. April
2. Conduct Public Finance Seminar and Special Study Session. May?
3. Finalize the RFP. June
4. RFP Open House. October
5. RFP Recommendations. November
6. Review Draft CR Plan. December
7. CR Plan Open House. December
8. Conduct CR Plan Public Hearing. December
9. Council Adopt CR Plan. January 2016
10. Council Review Development Agreement. February 2016

Staff recommends that the Council include an extended Special Study Session in May to hold an Open House, conduct a Public Finance Seminar and review of the Request for Proposal document and process. In addition to the City Council agenda items noted above, the CERC will keep the Council apprised of its work through Council reports, sharing meeting minutes and periodically sharing staff and consultant team work.

**Options:**

1. Approve the draft Community and Economic Revitalization Committee's Calendar and Work Plan as presented.
2. Revise the draft Community and Economic Revitalization Committee's Calendar and Work

Plan.

3. Consider the draft Community and Economic Revitalization Committee's Calendar and Work Plan and take no action at this time.

**Financial Impact:**

Staff is prepared to support the Community and Economic Revitalization Committee's Work Plan with existing resources and outside consulting services as included in the 2015 Budget.