



## City Council

### Approval of Hearings Examiner Contract Extension

**Agenda Date:** 3/31/2015  
**Agenda Item Number:** 4.L  
**File Number:** 15-0321

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**Type:** contract   **Version:** 1   **Status:** Passed

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**Title**

Approval of Hearings Examiner Contract Extension

**Recommended Action**

**City Manager Recommendation:**

Move to authorize the City Manager to execute an Amendment No. 1 Professional Services Agreement for Hearing Examiner Mark Scheibmeir.

**Report**

**Issue:**

Whether to extend the Hearings Examiner Mark Scheibmeir's contract an additional two years and authorize the City Manager to execute Amendment No. 1 Professional Services Agreement.

**Staff Contact:**

Steven Friddle, Principal Planner, 360.753.8591

**Presenter(s):**

None. Consent Calendar

**Background and Analysis:**

A two-year Professional Contract with Hearings Examiner Mark Scheibmeir was approved in April 2013 following a "Request for Qualifications" process. Among many other provisions, the Agreement expires on April 30, 2015 and may be extended by mutual written agreement as discussed in the attached Amendment No. 1.

Mr. Scheibmeir has a private law practice in Chehalis, Washington where he has served for the last 34 years. Among the range of his practice, he also provides hearing examiner services to other counties and municipalities.

Staff experience and community feedback has been that the Examiner has provided excellent service to the city. He has demonstrated:

1. Knowledge and Experience of land use permitting and appeals at the local level.
2. Experience with writing legally defensible local land use decisions.
3. Approach to quality control, case management and timely decision delivery.
4. Making effective use of public resources.
5. Experience and manner of holding public meetings and quasi-judicial proceedings.
6. Readiness, availability and familiarity with the area.

The only amendment to the contract is the term, which if approved, will be extended to April 30, 2017.

**Options:**

1. Move to authorize the City Manager to execute Amendment No. 1 Professional Services Agreement for Hearing Examiner Mark Scheibmeir.
2. Pull the item from the Consent calendar to discuss the extension or provide additional direction to staff.

**Financial Impact:**

The budget includes funding for Hearings Examiner services. The hourly rate of compensation remains at \$ 175.00. Compensation is not provided for travel.