



General Government Committee

Preparation for Council's Mid-Year Retreat on June 20, 2015

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Title

Preparation for Council's Mid-Year Retreat on June 20, 2015

City Manager Recommendation:

Move to forward to the full Council detailed recommendations for the upcoming Mid-Year Retreat. Recommend to full Council the location, agenda, and if a facilitator is needed.

Report

Issue:

Determine options and recommendations for the agenda, location, and possible use of a facilitator for the mid-year retreat.

Staff Contact:

Steve Hall, City Manager, 350.753.8447

Presenter(s):

Steve Hall, City Manager

Background and Analysis:

The Council holds a mid-year retreat to review its goals and/or focus on other items of interest. The LOTT Board Room has been used the past three years and is available on Saturday, June 20, 2015. Agendas and minutes from the 2012, 2013, and 2014 mid-year retreats are attached for review.

The Mid-Year Retreat is normally four to five hours, usually Saturday morning. We used a facilitator in 2012 and 2013, but not in 2014. If a facilitator is recommended, a list of meeting facilitators for the Committee to consider is attached. A facilitator generally costs \$3,000 - \$7,000 for the retreat, depending on prep work and follow-up.

Two agenda items have already been referred to the Mid-Year Retreat:

1. Evaluation of the City Council's new meeting format.
2. Discussion around public participation at Council Committee meetings.

In addition, the Council typically discusses progress on its annual goals.

A possible agenda for the 2015 Mid-Year Retreat might be:

- Welcome - Retreat Goals, Agenda Review
- Overview of 2015 Goals - Progress Report
- Evaluation of New Council Meeting Format
- Public Communication at Council Committees
- Priorities/Aspirations for Remainder of 2015

Neighborhood/Community Interests (if known):

N/A

Options:

Consider agenda items, locations, and whether a facilitator should be used.

Financial Impact:

Funding to cover the costs is in the City Council 2015 budget.