



## City Council

### Approval of Farmers Market Operations and Maintenance Agreement

**Agenda Date:** 5/5/2015  
**Agenda Item Number:** 4.G  
**File Number:** 15-0422

---

**Type:** contract   **Version:** 1   **Status:** Passed

---

**Title**

Approval of Farmers Market Operations and Maintenance Agreement

**Recommended Action**

**Committee Recommendation:**

Not referred to a committee

**City Manager Recommendation:**

Move to approve and authorize the City Manager to sign the Operation and Maintenance Agreement between the City and Olympia Farmers Market.

**Report**

**Issue:**

The Farmers Market Agreement is set to expire on June 2. This updated agreement will continue the City's relationship with the Olympia Farmers Market through December 1, 2016.

**Staff Contact:**

Scott River, Associate Director, Parks, Arts and Recreation, 360.753.8506

**Presenter(s):**

None

**Background and Analysis:**

The City's agreement with the Olympia Farmer's Market dates back to 1995. The initial agreement between the City and The Market coincided with the opening of the City owned facility. Four agreements have been in place over the past twenty years each with a five year term. This agreement is for 1.5 years to honor strategic planning work currently being done by the Market. It is anticipated the next agreement will return to a five year term.

The City owns the building and has a long term lease with the Port of Olympia for use of the property where the building is located. The terms of this City/Port lease were updated in 2013 and the Market is aware that those terms apply to this agreement.

The proposed agreement for 2015 through 2016 is an updated version of the current agreement.

Below is a summary of proposed changes:

**Market Season:** While the Market still maintains a primary season of the first Thursday in April through the end of October, this agreement clarifies, when necessary, that the Market is now operating nearly every weekend of the year.

**Maintenance and Major Repair & Replacement:** Maintenance responsibilities are separated from Major Repair & Replacement to clarify the Market's role in day to day operations versus obligations for capital repairs and upgrades. Funds for Major Repair & Replacement are held by the City and reimbursed by the Market on an annual basis when the total fund drops below \$75,000.

**Termination Date:** The termination date has been adjusted to late fall to better align with both the Market schedule and appointment of board members. The late fall timeline allows a board to substantially understand the relationship between the Market and City. Previous termination dates coincided with the appointment of new board members which was challenging from an education standpoint.

**Neighborhood/Community Interests (if known):**

Port of Olympia

**Options:**

1. Approve the agreement as proposed
2. Request staff to negotiate additional items and return the item to Council for approval.

**Financial Impact:**

None anticipated