



City Council

Approval of Contract for Downtown Strategy Consultant

Agenda Date: 10/6/2015
Agenda Item Number: 4.C
File Number: 15-0938

Type: decision **Version:** 1 **Status:** Passed

Title

Approval of Contract for Downtown Strategy Consultant

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve and authorize the City Manager to sign the Professional Services Agreement with MAKERS architecture and urban design, LLP, for Downtown Strategy consulting services.

Report

Issue:

Whether to approve the contract for Downtown Strategy consultant services and authorize City Manager to sign the agreement.

Staff Contact:

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Presenter(s):

None. Consent Calendar

Background and Analysis:

On May 19, 2015, the City Council approved a scope for the Downtown Strategy. On September 1, 2015, following an extensive selection process, the City Council directed staff to negotiate a specific scope of work (contract) for Downtown Strategy consultant services with MAKERS architecture and urban design, LLP (**attachment 1.**)

The City's budget for Downtown Strategy consulting services is \$250,000. The proposed contract is consistent with the Downtown Strategy scope approved by the City Council on May 19. It also provides a further level of detail to guide how the \$250,000 budget will be allocated to various elements of the strategy over time, as well as among prime and sub-consultants.

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On October 13, staff will present the Downtown Strategy public participation details to Council under Special Recognition. This will include a graphic summary of the process, with key steps, dates and outcomes. The public participation details will then be heavily advertised through the month of October.

Options:

- Option 1: Move approve and authorize the City Manager to sign the Professional Services Agreement with MAKERS architecture and urban design, LLP for Downtown Strategy consulting services

- Option 2: Pull the item from the Consent calendar to discuss the extension or provide additional direction to staff.

Financial Impact:

The budget includes \$250,000 for Downtown Strategy consulting services.