



City Council

Approval of 2016 Facility Lease Agreement with Senior Services for South Sound

Agenda Date: 1/5/2016
Agenda Item Number: 4.G
File Number: 16-0010

Type: contract **Version:** 1 **Status:** Passed

Title

Approval of 2016 Facility Lease Agreement with Senior Services for South Sound

Recommended Action

Committee Recommendation:

Not referred to a committee

City Manager Recommendation:

Move to approve and authorize the City Manager to sign the 2016 facility lease agreement with Senior Services for South Sound for space at The Olympia Center.

Report

Issue:

Whether to renew the lease at The Olympia Center with Senior Services for South Sound.

Staff Contact:

Scott River, Associate Director, 360-753-8506

Presenter(s):

None - Consent calendar item

Background and Analysis:

Senior Services for South Sound has leased space at The Olympia Center since the building opened in 1987. This lease is consistent with agreements from previous years. Senior Services for South Sound has reviewed and approved the attached contract.

Senior Services for South Sound coordinates regional services for seniors in Thurston and Mason Counties. Their lease at The Olympia Center includes regional office space as well as programming and office space necessary for the local operations of the Olympia Senior Center.

Lease Terms -

- Length: Calendar year 2016.
- Space: Office, lobby, reception, kitchen, storage and work space at The Olympia Center.
- Lease Payment: \$6,680.13 per quarter, plus an additional charge for extra hours of

- program/special event space use above the hours detailed in the agreement.
- Utilities: City provides all utilities except telephones.
- Janitorial Service: Olympia provides janitorial and facility maintenance services; except that the Senior Services is responsible for any repairs or alterations that they cause, except for ordinary wear and tear.

Neighborhood/Community Interests (if known):

None known

Options:

Option 1: Authorize the City Manager to sign the 2016 lease.

Implications:

1. Continues partnership between City and Senior Services for South Sound.

Option 2: Require staff to amend proposed contract with Senior Services for South Sound.

Implications:

1. Requires reopening of negotiations with Senior Services for South Sound.

Financial Impact:

No impact on expense budget. Meets budgeted revenues forecast for leases at The Olympia Center in 2016.