



Planning Commission

Planning Commission Roles and Responsibilities Discussion

Agenda Date: 4/18/2016
Agenda Item Number: 8.A
File Number: 16-0501

Type: discussion **Version:** 1 **Status:** Filed

Title

Planning Commission Roles and Responsibilities Discussion

Recommended Action

None. Discussion only.

Report

Issue:

Discussion regarding the roles, responsibilities, and procedures of the Planning Commission.

Staff Contact:

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Presenter:

Joyce Phillips, Senior Planner, Community Planning and Development

Background and Analysis:

Advisory committees are a structured way for individual citizens to share their opinions and perspectives, study issues, and develop recommendations in a focused, small group structure.

The primary purpose of advisory committees is to provide judicious advice, from a citizen perspective, to the City Council which is the City's elected policy-making body.

Advisory committee activities may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the City Council in a timely manner.

Neighborhood/Community Interests (if known):

The community relies on the Planning Commission to fair, unbiased, and respectful in their conduct of Planning Commission business, including holding public hearings, deliberation on issues, and in the development of recommendations.

Options:

Discussion only.

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Financial Impact:

None.

Attachments:

Committee Roles and Responsibilities; Advisory Committee Codes; Committee Rules of Procedure