



## City Council

### Approval of Amendment to Ordinance 7059 (Operating Budget)

**Agenda Date:** 4/11/2017  
**Agenda Item Number:** 4.F  
**File Number:** 17-0321

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**Type:** ordinance **Version:** 2 **Status:** Passed

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#### **Title**

Approval of Amendment to Ordinance 7059 (Operating Budget)

#### **Recommended Action**

##### **Committee Recommendation:**

Not referred to a committee.

##### **City Manager Recommendation:**

Move to approve amending Ordinance 7059 on second reading.

#### **Report**

##### **Issue:**

Whether to approve the Amendment to Ordinance 7059.

##### **Staff Contact:**

Dean Walz, Fiscal Services Director, Administrative Services Department, 360.753.8465

##### **Presenter(s):**

None - Consent Calendar Item.

##### **Background and Analysis:**

Background and Analysis has not changed from first to second reading.

To change the budget the Council must approve a new ordinance amending the budget. Generally, budgetary amendments are made quarterly. On occasion a budget change needs to be made between the quarterly updates and a separate ordinance will come before the council. These ordinances do not officially amend the budget ordinance, but does provide authorization to expend funds. The attached ordinance reflects ordinances which may have been adopted relating to the budget since the last quarterly update, and other proposed changes to the budget.

No separate ordinances were passed since the adoption of ordinance 7059 relating to the Operating Budget.

##### Budget Items not previously presented to the Council:

- 1) Appropriation of \$90,000 from the Community Development Block Grant and \$26,438 from the Sewer Collection Utility for funding the Artesian Park restroom. The budget amendments include \$26,438 to be transferred from Wastewater utility to fund the project. The funding from the Community Development Block Grant is within the existing budget of the grant program.
- 2) Appropriation of \$70,201 for additional portable restrooms, funding provided by the Wastewater Utility.
- 3) Appropriation of \$14,540 for emergency management staffing, funded by a grant from FEMA.
- 4) Appropriation of \$19,384 for the shared leave program. This is funded by employee donations, which have not been previously appropriated.
- 5) Appropriation of \$200,000 for information technology improvements to financial systems and \$25,000 for court systems. Funding is from existing resources within the information technology improvement special account not previously appropriated.
- 6) Appropriation of \$21,000 permit revenue for on-going costs related to the new permitting system online portal. Funding provided by development fee revenue.
- 7) Appropriation of \$4,024 for energy projects. Funded from energy rebates.
- 8) Appropriation of \$21,375 for temporary labor to back-fill staffing due to extended leave of personnel in the General Fund. The ordinance also includes an increase of \$21,375 in the Development Fee Revenue Fund to reimburse the General Fund for the additional cost.
- 9) Appropriation of \$25,500 for contracted services for plan review and electrical inspections due to work load in the General Fund. The ordinance also includes an increase of \$25,500 in the Development Fee Revenue Fund to reimburse the General Fund for the additional cost.
- 10) Reduction of \$25,000 budget for the hearings examiner and \$15,000 for contracted plan review services from the General Fund to the Development Fee Revenue Fund and related funding. Based on the recent policy approved by the Council related to funding of development management.

Re-appropriation of \$40,000 within the Development Fee Revenue Fund for the reduction in the General Fund noted above, and \$10,000 for additional contracted services as may be needed. Funding provided by Development Fee revenue.

- 11) Appropriation of \$176,000 for planning and pre-design for use of the Carpenter Road property (previously, the firing range). Funding is from the fund balance of the Waste ReSources Utility in excess of the reserve requirement.
- 12) Appropriation of \$556,500 due to re-configuration of the recycling process of the Waste ReSources Utility. The hauling and processing of recyclables was changed from a single vendor to separate vendors for the two functions. Prior to re-configuration net costs after an offset of the value of recyclables was budgeted. With re-configuration the total cost of hauling and processing will be recognized and the value of recyclables will be recognized. The

appropriation is funded by a budget increase in revenue.

- 13) Appropriation of \$54,000 for an additional 0.5 FTE facilities supervisor. Funding is provided by rent for usage of facilities by various departments. The rent to be paid by the departments is within existing budgets of the departments.

**Neighborhood/Community Interests (if known):**

None known.

**Options:**

- 1) Approve ordinance amending Ordinance 7059.
- 2) Do not approve the amending ordinance. The budget items not previously presented to the council would not be authorized.

**Financial Impact:**

Total increase appropriations by \$1,397,275. Funding for these appropriations noted above.

**Attachments:**

Ordinance