



## City Council

### Approval of the Proposed Agenda, Logistics, and Facilitator for the Mid-Year City Council Retreat on June 10, 2017

**Agenda Date:** 6/6/2017  
**Agenda Item Number:**  
**File Number:** 17-0623

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**Type:** decision **Version:** 1 **Status:** Passed

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#### **Title**

Approval of the Proposed Agenda, Logistics, and Facilitator for the Mid-Year City Council Retreat on June 10, 2017

#### **Recommended Action**

##### **Committee Recommendation:**

The General Government Committee met on May 24 and recommended the following agenda and logistics for the City Council Mid-Year Retreat.

##### **City Manager Recommendation:**

Move to approve the General Government Committee recommendations for the upcoming mid-year retreat including the location, agenda and facilitator.

#### **Report**

##### **Issue:**

Approve the recommendations for the agenda, location and facilitator for the mid-year retreat.

##### **Staff Contact:**

Steve Hall, City Manager, 360.753.8447  
Jay Burney, Assistant City Manager, 360.753.8740

##### **Presenter(s):**

Steve Hall, City Manager

##### **Background and Analysis:**

The Council holds a mid-year retreat to review its progress and/or focus on other items of interest. At its January 2017 retreat, Council set Saturday, June 10, as the date for the mid-year retreat. The LOTT Board Room has been used in the past and is recommended to be used again. Kendra Dahlen has facilitated past retreats and is recommended for this retreat.

The mid-year retreat is normally four to five hours, usually Saturday morning; the General Government Committee recommends 9am-2pm.

The Committee did not want an overly packed agenda. Instead, they asked to have plenty of time for key topics. Accordingly, a proposed review of the Comprehensive Plan Action Plan is recommended as a Study Session, and not the retreat. In addition, the Committee wanted to spend more time in the community and added three more stops to the walking tour for a total of five. Estimated time may be around 1.5 hours. Finally, the Committee wanted to look at high level at 2018 to address the topic 10 hot topics, not an exhaustive list for next year.

During 2017, Councilmembers have mentioned several items as possible mid-year retreat topics. The Committee reviewed those items and more and recommends the attached retreat agenda.

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

1. Approve the time, date, facilitator and agenda for the mid-year retreat.
2. Make changes.
3. Take the day off, ride your bike, enjoy the sun! (Nah!)

**Financial Impact:**

Cost for the facilitator is estimated between \$3-4,000.

**Attachments:**

Draft Retreat Agenda