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City Council

Public Hearing on Community Development Block Grant (CDBG) Program Year 2016 Annual Report

Agenda Date: 10/24/2017

Agenda Item Number: 5.A

File Number: 17-1074

Type: public hearing **Version:** 1 **Status:** Filed

Title

Public Hearing on Community Development Block Grant (CDBG) Program Year 2016 Annual Report

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Hold a Public Hearing on the Community Development Block Grant (CDBG) Program Year 2016 Annual Report called the "Consolidated Annual Performance & Evaluation Report (CAPER).

Report

Issue:

Whether to hold a public hearing on the CDBG Program in Program Year 2016 (September 1, 2016 - August 31, 2017)?

Staff Contact:

Anna Schlecht, Community Service Programs Manager, Community Planning & Development Department, (360) 753-8183

Presenter(s):

Anna Schlecht, Community Service Programs Manager

Background and Analysis:

Each year the City reports on the performance of the Community Development Block Grant (CDBG) Program through the "Consolidated Annual Performance & Evaluation Report" known as the CAPER. This report is presented in a short "Citizens Summary" version and the full CAPER format that will ultimately be submitted to the federal Department of Housing and Urban Development (HUD).

This CAPER details the performance of the City's CDBG Program for the Program Year 2016 (September 1, 2016 - August 31, 2017), with the specific accomplishments outlined. The CDBG

Program Year 2016 expenditures are summarized as follows:

<u>CDBG-Funded Activity</u>	<u>Total Expended</u>
Planning and Administration PY2016	\$64,421.69
Downtown Ambassador Program	\$45,247.21
Downtown Ambassador Program ADC*	\$2,115.09
Economic Development - Technical Assistance	\$18,269.01
Economic Development - Technical Assistance ADC*	\$220.72
Micro & Small Business Training	\$17,057.70
Micro & Small Business Training ADC*	\$717.29
Providence Community Care Center	\$200,000.00
Providence Community Care Center ADC	\$1,517.19
Public Restroom Facility	\$92,602.25
Public Restroom Facility ADC	\$4,500.00
Candlewood Manor	\$34,278.35
Candlewood Manor ADC	\$450.08
TOTALS	\$642,065

**Activity Delivery Costs (ADC) to support project management*

The City is holding a 15-day public comment period that runs from October 10, 2017 through 5 pm Wednesday, October 25, 2017 to allow the public to review of the CAPER. Copies of the CAPER are available in the following places:

Online: www.ci.olympia.wa.us <<http://www.ci.olympia.wa.us>>

Paper copy: Olympia City Hall, 601 4th Avenue East, Olympia

Paper copy: Olympia Timberland Library, 313 8th Avenue SE, Olympia

The public can submit comments on the CAPER in one of the following methods:

Email: cdbg@ci.olympia.wa.us <<mailto:cdbg@ci.olympia.wa.us>>
Mail: Olympia CDBG Program, PO Box 1967, Olympia, WA 98507
Testify: Public Hearing, 7 pm Tuesday October 24, 2017

Neighborhood/Community Interests (if known):

The federal CDBG Program offers a flexible source of funding to meet a wide variety of affordable housing, social service, economic development and other community development needs. All neighborhoods and community stakeholders have an interest in how CDBG funds are invested in community development programs and projects.

Options:

- 1) Hold a Public Hearing on the Community Development Block Grant Program Year 2016 Annual Report called the "Consolidated Annual Performance & Evaluation Report (CAPER)."
- 2) Do not hold a Public Hearing on the Community Development Block Grant Program Year 2016 Annual Report called the "Consolidated Annual Performance & Evaluation Report (CAPER)" and risk federal compliance issues.

Financial Impact:

The CDBG Program Year 2016 Annual CAPER Report details the expenditures of \$642,065 in federal CDBG funds.

Attachments:

2016 CAPER - Citizens Summary

2016 CAPER - Full Version