



## City Council

### Approval of the Program Year 2016 Community Development Block Grant (CDBG) CAPER Annual Report

**Agenda Date:** 11/14/2017  
**Agenda Item Number:** 4.B  
**File Number:** 17-1143

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**Type:** decision **Version:** 1 **Status:** Passed

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#### **Title**

Approval of the Program Year 2016 Community Development Block Grant (CDBG) CAPER Annual Report

#### **Recommended Action**

##### **Committee Recommendation:**

Not referred to a committee.

##### **City Manager Recommendation:**

Move to approve the Program Year 2016 Community Development Block Grant (CDBG) Program Year (PY) 2016 (September 1, 2016 - August 31, 2017) Consolidated Annual Performance and Evaluation Report (CAPER), and direct staff to submit to HUD on or before November 15, 2017

#### **Report**

##### **Issue:**

Whether to approve the Program Year 2016 CDBG annual report known as the CAPER as an accurate presentation of the investments and accomplishments.

##### **Staff Contact:**

Anna Schlecht, Community Service Programs Manager, Community Planning & Development Department, 360-753-8183

##### **Presenter(s):**

None - Consent Calendar Item.

##### **Background and Analysis:**

The City produced an annual report detailing the accomplishments of the PY 2016 Community Development Block Grant (CDBG) Program called the Draft 2017 Consolidated Annual Performance and Evaluation Report (CAPER), a copy of which is attached. As required by the CDBG Program's Citizen Participation Plan, the City held a 15-day public comment period that started on October 10 and ended on October 25, 2017. During this time, the report was directly emailed to CDBG Program stakeholders, made available on the City's website and offered in paper format at the downtown Olympia Timberland Library, as well as Olympia City Hall. The City Council held a public hearing on

October 24, 2017, at which two community members spoke about the importance of CDBG funds in our community. No other public comment was received.

The draft report has now been finalized to include documentation of the Citizen's Participation Plan and the minutes from the Public Hearing. Once approved, Council may direct staff to submit this report both digitally and in paper format to the regional HUD office on or before November 15, 2017.

**Neighborhood/Community Interests (if known):**

The federal CDBG Program offers a flexible source of funding to meet a wide variety of affordable housing, social service, economic development and other community development needs. All neighborhoods and community stakeholders have an interest in how CDBG funds are invested in community development programs and projects.

**Options:**

- 1) Move to approve the Program Year 2016 Community Development Block Grant (CDBG) Program Year (PY) 2016 (September 1, 2016 - August 31, 2017) Consolidated Annual Performance and Evaluation Report (CAPER) and direct staff to submit to HUD on or before November 15, 2017.
- 2) Do not approve the Program Year 2016 Community Development Block Grant (CDBG) Program Year (PY) 2016 (September 1, 2016 - August 31, 2017) Consolidated Annual Performance and Evaluation Report (CAPER) and risk missing the submission deadline of November 15, 2017, thereby jeopardizing future CDBG funding.

**Financial Impact:**

The CDBG Program Year 2016 Annual CAPER Report details the expenditures of \$642,065 in federal CDBG funds.

**Attachments:**

PY 2016 CAPER