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City Council

Approval of Resolution and Lease Agreement for Senior Services for South Sound

Agenda Date: 1/9/2018
Agenda Item Number: 4.B
File Number: 18-0024

Type: resolution **Version:** 1 **Status:** Passed

Title

Approval of Resolution and Lease Agreement for Senior Services for South Sound

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve a resolution authorizing the City Manager to sign the 2018 Olympia Center lease agreement with Senior Services for South Sound

Report

Issue:

Whether to continue the annual lease with Senior Services for South Sound for local and regional space at The Olympia Center.

Staff Contact:

Scott River, Associate Director, Parks, Arts & Recreation, 360.753.5806

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

Senior Services for South Sound has leased space at the Olympia Center since the building opened in 1987. This lease is consistent with agreements from previous years. Office space has been reconfigured to meet the current needs for Senior Services. Senior Services for South Sound has reviewed and approved the contract.

Senior Services for South Sound coordinates regional services for seniors in Thurston and Mason Counties. Their lease at the Olympia Center includes regional office space, as well as programming and office space necessary for the local operations of the Olympia Senior Center.

Lease Terms -

- Length: Calendar year 2018.

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- Space: Office, lobby, reception, kitchen, storage and work space at the Olympia Center.
- Lease Payment: \$6,227.98 per quarter, plus an additional charge for extra hours of program/special event space use above the hours detailed in the agreement.
- Utilities: City provides all utilities except telephones.
- Janitorial Service: Olympia provides janitorial and facility maintenance services; except that the Senior Services is responsible for any repairs or alterations that they cause, except for ordinary wear and tear.

Neighborhood/Community Interests (if known):

None known

Options:

1. Approve the resolution as written
2. Request language modifications to the resolution
3. Reject the resolution as written and provide staff with alternate direction

Options 2 and 3 would require additional staff time to reconstruct and/or renegotiate terms of the agreement.

Financial Impact:

This lease meets the projected revenue anticipated in the approved operating budget for 2018.

Attachments:

Resolution

Lease Agreement