



## City Council

### Approval of Resolution Approving Terms and Conditions of Lease Agreement and Authorizing the City Manager to Execute a Lease for Premises

**Agenda Date:** 1/9/2018  
**Agenda Item Number:** 4.C  
**File Number:** 18-0025

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**Type:** resolution **Version:** 1 **Status:** Passed

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#### **Title**

Approval of Resolution Approving Terms and Conditions of Lease Agreement and Authorizing the City Manager to Execute a Lease for Premises

#### **Recommended Action**

##### **Committee Recommendation:**

Not referred to a committee.

##### **City Manager Recommendation:**

Move to approve the resolution approving a lease for premises to be used for an auxiliary police station and authorizing the City Manager to execute a Lease Agreement for same.

#### **Report**

##### **Issue:**

Whether to approve the terms and conditions of a lease for premises to be used for an auxiliary police station in West Olympia.

##### **Staff Contact:**

Jay Burney, Assistant City Manager, 360.753.8740  
Ronnie Roberts, Police Chief, 360.753.8409

##### **Presenter(s):**

None - Consent Calendar Item.

#### **Background and Analysis:**

The City has a need for an auxiliary police station in West Olympia to provide law enforcement services to the community. Currently, Olympia Police Department is without a suitable auxiliary police station to provide services to that portion of Olympia. An auxiliary police station will provide a location for patrol officers to perform necessary administrative and law enforcement tasks and to enhance services to the community in West Olympia.

The success of a recent public safety levy in Olympia provided for the increase of Olympia's downtown walking patrol unit and the addition of a neighborhood liaison unit. The auxiliary police station in West Olympia will be used as primary office space, and will enhance law enforcement presence and services in West Olympia and the entire community.

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

1. Approve the resolution approving the terms and conditions of a lease with MPH Holdings, LLC, for premises to be used for an auxiliary police station in West Olympia, and authorizing the City Manager to execute a Lease Agreement for same.
2. Do not approve the terms and conditions of the proposed lease with MPH Holdings, LLC, and direct staff to continue negotiations for better terms, or to forego further efforts to lease premises for an OPD auxiliary police station.

**Financial Impact:**

Under the terms of the proposed Lease Agreement, the City will make monthly lease payments in the sum of \$3,222.92 on the first of each month, commencing February 1, 2018, for a lease term of five years, with an option to renew the lease for an additional five-year term. The lease provides for annual rent increases of three percent (3%) for each remaining year of the lease, and thereafter.

**Attachments:**

Resolution

Lease Agreement with MPH Holdings, LLC