



City Council

Approval of the Proposed Agenda Items, Location, and Facilitator for the Mid-Year City Council Retreat on June 9, 2018

Agenda Date: 5/22/2018
Agenda Item Number: 4.P
File Number: 18-0526

Type: decision **Version:** 1 **Status:** Passed

Title

Approval of the Proposed Agenda Items, Location, and Facilitator for the Mid-Year City Council Retreat on June 9, 2018

Recommended Action

Committee Recommendation:

The General Government Committee met on April 26 and recommended the following agenda items and location for the City Council Mid-Year Retreat.

City Manager Recommendation:

Move to approve the upcoming mid-year retreat including the location, agenda and facilitator as recommended by the General Government Committee.

Report

Issue:

Whether to approve the recommendations for the agenda, location and facilitator for the mid-year retreat.

Staff Contact:

Steve Hall, City Manager, 360.753.8447
Jay Burney, Assistant City Manager, 360.753.8740

Presenter(s):

Steve Hall, City Manager

Background and Analysis:

The Council holds a mid-year retreat to review its progress and/or focus on other items of interest. At its January 2018 retreat, Council set Saturday, June 9, as the date for the mid-year retreat. In previous years, Council has held the retreat in the LOTT Boardroom; however, the site is unavailable for the meeting. Staff explored several other locations around the City for the retreat. The recommendation original recommendations from the General Government Committee was to use the Mixx 96 conference room in Downtown Olympia, however after the large turnout at the Homelessness forum as SPSCC on May 8, the Chair of the General Government Committee and

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City Manager spoke, and concurred to recommend using the City Council Chambers instead. Based on indications from Council at the January retreat, Nancy Campbell is recommended to facilitate.

The mid-year retreat is normally four to five hours, usually Saturday morning; the General Government Committee recommends 9am-2pm.

The Committee did not want an overly packed agenda and wanted to focus on strengthening Council relations, check in on meeting process, follow up on 2018 Priorities discussed at the January retreat, an update on the recent Community Conversation public engagement work and tour select Downtown sites. See the attached proposed retreat agenda.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Approve the time, date, facilitator and agenda for the mid-year retreat.
2. Make changes to the time, date, facilitator and/or agenda.
3. Do not approve the time, date, facilitator and agenda for the mid-year retreat

Financial Impact:

Cost for the facilitator is estimated between \$3,000 - 4,000.

Attachments:

Draft Retreat Agenda