



City Council

Consideration of a Request for Leave in Lieu of an Annual Salary Adjustment

Agenda Date: 12/18/2018
Agenda Item Number: 4.B
File Number: 18-1213

Type: decision **Version:** 1 **Status:** Passed

Title

Consideration of a Request for Leave in Lieu of an Annual Salary Adjustment

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the Request for Leave in Lieu of Annual Salary Adjustment

Report

Issue:

Whether to approve the request for administrative leave.

Staff Contact:

Steve Hall, City Manager 753.8370

Presenter(s):

None - Consent Calendar Item.

Background and Analysis:

The City Manager is employed by the City through an employment contract. The Manager works directly for the Olympia City Council.

On December 11, 2018, the City Council completed its annual review of the City Managers performance for the year 2018. As part of the review, the City Manager may submit a request for a change in compensation including, but not limited to, an annual adjustment and a performance bonus.

For 2018, the City Manager requested four weeks (160 hours) of additional administrative leave, in lieu of an annual adjustment or a performance bonus. This is based upon the significant time commitment of hours worked by the City manager in 2018.

Neighborhood/Community Interests (if known):

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None

Options:

1. Approve the request for leave in lieu of an annual adjustment or a performance bonus.
2. Modify the request for leave.
3. Deny the request for leave.

Financial Impact:

By internal policy, this type of leave may not be cashed out, but may be used by the manager at his discretion.

Attachments:

Leave request from the City Manager