



Bicycle and Pedestrian Advisory Committee

Discuss and Comment on 2020-2025 Preliminary Capital Facilities Plan

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Title

Discuss and Comment on *2020-2025 Preliminary Capital Facilities Plan*

Recommended Action

Move to draft a memo advising the City Council on the *2020-2025 Preliminary Capital Facilities Plan*

Report

Issue:

Each year, City advisory committees and members of the public comment on the *Preliminary Capital Facilities Plan*. This is an opportunity for the BPAC to draft its comment memo.

Staff Contact:

Michelle Swanson, AICP, Associate Planner, Public Works | Transportation, 360.753.8575.

Presenter(s):

Michelle Swanson

Rebecca Brown, Chair of CFP Subcommittee

Background and Analysis:

Introduction

The *Capital Facilities Plan* (CFP) is an annually-updated document that is used to identify funding for City capital projects on a 6-year horizon, as required by the state Growth Management Act. The CFP reflects priorities in each City program.

At the July meeting, the BPAC formed a subcommittee to draft a memo to kick off this meeting's discussion. Subcommittee Chair Rebecca Brown will share the draft memo and report on the subcommittee's process. Members of the subcommittee may also share their thoughts about the draft memo.

Suggested approach for review

The CFP can be found at the City's Budget/Financial Reports page. We have attached a link.

The focus of the BPAC's review should be the programs and projects that relate to bicycle and pedestrian transportation. Staff suggests that BPAC members read the following sections, which total

60 pages.

Letter from City Manager Steve Hall, IV

Executive Summary, V - XI

Readers' Guide, FAQ, & Calendar of Events 1 - 19

New Projects: Transportation 65 - 81

Transportation Projects Funded with Impact Fees 81 - 94

To facilitate the letter-writing process and discussion, please consider coming prepared with your comments on the draft memo and any additions you would like the committee to consider.

What's next

After this meeting, Chair Brittany Yunker Carlson will work with staff liaison Michelle Swanson to finalize the Committee's memo to send to the City Council in time for the Council's hearing on October 29th.

Options:

Option 1: Make comments for the Committee Chair to use in finalizing an advisory memo to City Council.

Option 2: If committee members are unable to arrive at consensus on the comments, they can provide comments as individuals.

Financial Impact:

This letter will have no direct financial impact.

Attachments:

Draft CFP subcommittee memo

[Link to Budget/Financial Reports page](#)

[Link to City Council briefing on the preliminary CFP](#)