



## Heritage Commission

### Approval of 2020 Meeting Dates

**Agenda Date:** 1/22/2020  
**Agenda Item Number:** 7.A  
**File Number:**20-0068

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**Type:** decision **Version:** 1 **Status:** Passed

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#### **Title**

Approval of 2020 Meeting Dates

#### **Recommended Action**

Move to approve 2020 Meeting Dates

#### **Report**

##### **Issue:**

Amend list of proposed meeting dates for 2020 as needed and approve.

#### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031

#### **Background and Analysis:**

The Commission typically meets 11 times each year, for 10 regular meetings and one special meeting for a Commission Retreat. The typical regular meeting schedule the 4<sup>th</sup> Wednesday of the following months: January through November, with no regular meeting in July or December. Regular meetings begin at 6:30 pm, in room 207 at City Hall. An additional special meeting is typically added to the calendar for an annual retreat.

In 2019 the commission held 9 regular meetings.

- One meeting was cancelled (June) for lack of quorum;
- Two regular meetings were re-scheduled: May meeting was rescheduled to the 16<sup>th</sup> as a special meeting for the Heritage Month event; November was moved a week earlier to avoid Thanksgiving.
- One Special Meeting was added in May for the commission retreat.

#### **Suggested dates for 2020 meetings include 9 or 10 regular meetings and two special meetings:**

1. Jan 22
2. Feb 26
3. March 25
4. April 22
5. May - Add special meeting for retreat
6. May - Add special meeting for Heritage Month Event

No regular May meeting

7. June 24

No July meeting

8. August 26

9. Sept 23

10. Oct 28

11. Nov 18 or 25

No December meeting, or move to December 16

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

1. Amend and adopt suggested list of meeting dates
2. Adopt or amend regular meeting time.

**Financial Impact:**

N/A

**Attachments:**

None