



Planning Commission

2020 - 2021 Planning Commission Work Plan

Agenda Date: 1/27/2020
Agenda Item Number: 6.C
File Number:20-0085

Type: information **Version:** 1 **Status:** Filed

Title

2020 - 2021 Planning Commission Work Plan

Recommended Action

Information only; no action requested.

Report

Issue:

Briefing on the 2020 - 2021 Work Plan.

Staff Contact:

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Presenter(s):

Cari Hornbein, Senior Planner, Community Planning and Development

Background and Analysis:

Each year the Planning Commission proposes an annual work plan. It is reviewed by the City Council General Government Committee and approved by City Council. The work plan will be effective April 1, 2020 through March 31, 2021.

Items considered for inclusion can come from individual commissioners or city staff. Last year, staff recommendations included items in the previous year's program that were not completed, items included in the upcoming work program of the Community Planning and Development Department, and related work of other city departments or advisory boards and commissions.

Schedule for development of the 2020-2021 work plan:

- January 27: Staff briefing on the work plan process and schedule. Staff e-mailed the Work Plan Proposal Form to all Commissioners on January 21 with a request that they be returned to staff prior to or at the January 27 meeting. The form is also attached for the Commissioner's convenience.
- February 10: Discussion and deliberation of the draft work plan including proposals made by Commissioners. If no further refinement is needed, take action at this meeting; otherwise,

continue to the following meeting.

- February 24: Final recommendation on the work plan (unless action taken at the prior meeting). The Planning Commission must make a recommendation to the General Government Committee by March 1.

Neighborhood/Community Interests (if known):

Much of the work of the Planning Commission is of interest to neighborhoods and community members. To date, there has not been specific comment about what should be included in the Commission's work plan for 2020-2021.

Options:

None at this time; information briefing.

Financial Impact:

None. This work is included in the base budget.

Attachments:

Work Plan Proposal Form