



## City Council

### Approval of an Ordinance Amending Ordinance 7245 (Operating, Special and Capital Budgets)

**Agenda Date:** 7/21/2020  
**Agenda Item Number:** 4.N  
**File Number:**20-0547

---

**Type:** ordinance **Version:** 2 **Status:** Passed

---

#### **Title**

Approval of an Ordinance Amending Ordinance 7245 (Operating, Special and Capital Budgets)

#### **Recommended Action**

##### **Committee Recommendation:**

Not referred to a committee.

##### **City Manager Recommendation:**

Move to approve the proposed Ordinance that amends Ordinance 7245 on second reading.

#### **Report**

##### **Issue:**

Whether to amend Ordinance 7245 on second reading.

##### **Staff Contact:**

Nanci Lien, Fiscal Services Director, Administrative Services Department, 360.753.8465

##### **Presenter(s):**

None - Consent Calendar item

#### **Background and Analysis:**

Background and analysis has not changed from first to second reading.

City Council may revise the City's Operating, Special Funds and Capital Budgets by approving an ordinance. Generally, budget amendments are presented quarterly to Council for review and approval but may be made at any time during the year. The amended ordinances appropriate funds and provide authorization to expend the funds.

No separate ordinances have been passed since the adoption of ordinance 7245.

The attached ordinance includes recommended amendments to the 2020 Operating Funds, Specials Funds, and Capital Funds for department requests for budget amendments for the 2nd Quarter in 2020. Department requests for budget amendments are summarized below:

### **Administrative Services**

- Reduction in appropriations of (\$69,376) for administrative correction due to duplicate entry on First Quarter Budget Amendment. Funding will increase fund balance in Special Accounts Fund.

### **Community Planning & Development**

- \$13,000 for the Neighborhood Matching Grant Program. Budget for the grant program was not included in the 2020 budget process. Funding is from General Fund fund balance.
- \$640,448 for 2019 Home Fund (Operating Fund) Carryover that was not included on 1st Quarter Budget Amendment. Funding from Home Fund fund balance.
- \$60,000 for the purchase of portable hygiene units for homeless response during the COVID19 emergency. Funding from Thurston County.
- \$11,105 for Thurston County Hoteling for at risk population at mitigation site during COVID-19 emergency. Funding from Thurston County.
- \$5,000 for minor conversion costs at 2828 Martin Way related to dumpsters and minor carpentry and other fire requirements (smoke detectors and extinguishers related to COVID-19 emergency). Funding from Thurston County.
- \$75,000 for portable hygiene equipment for use at mitigation site or shelter sites. Funding from LOTT Reimbursement.

### **Fire**

- \$821 for purchase of protective masks. Funding from Special Funds Economic Development Program for response to COVID-19 emergency.

### **General Government**

- \$119,825 in appropriations for repairs to various damaged city assets. This is the unspent appropriations from 2019. Funding from restitutions related to Insurance Trust fund balance.

### **Police**

- \$805,124 for expenditure related to the Substance Abuse Block Grant with Washington Association of Sheriffs and Police. Funding from the grant.
- \$68,828 for overtime work related to COVID-19 emergency. Funding from the Dept of Justice Office of Justice Programs.
- \$50,000 for mental health field response team's program. Funding from Washington Association of Sheriffs & Police Chiefs Grant. Total grant is \$100,000. This ordinance will appropriate \$50,000 for 2020 expenditures; the remaining grant and associated expenditures will be appropriated in 2021.

### **Parks**

- \$13,650 for future property development. Funding from 2020 lease on Spooner Farm.
- \$500,000 for Lions Parks Sprayground Project. Funding from Recreation and Conservation Grant.
- \$349,999 for Stevens Field #2 Turf and Lights Project. Funding from Recreation and Conservation Grant.

- \$467,990 for Grass Lake Trail Project. Funding from Recreation and Conservation Grant.

**Public Works Operating Funds**

- Facilities - \$50,000 to improve public safety at the Hands on Children's Museum. Funding from Special Funds Economic Development Program in response to COVID-19 emergency.
- Drinking Water - \$1.7 million for seismic retrofit of the Fir Street Reservoir. Funding from Drinking Water Capital Fund fund balance.

**Neighborhood/Community Interests (if known):**

None noted.

**Options:**

1. Approve ordinance amending ordinance 7245. This provides staff with budget capacity to proceed with initiatives approved by Council.
2. Do not approve the amending ordinance; staff will not have authorization to expend the funds.

**Financial Impact:**

Total increase in appropriations of \$4,976,235 (includes transfers between funds); Operating Funds increase in appropriations of \$983,218; Special Funds increase in appropriations of \$886,378; and Capital Funds increase in appropriations of \$3,106,639. Funding sources are noted above.

**Attachments:**

Ordinance