



## Utility Advisory Committee

### Water System Plan Update Project Briefing

**Agenda Date:** 11/5/2020  
**Agenda Item Number:**  
**File Number:**20-0900

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**Title**

Water System Plan Update Project Briefing

**Recommended Action**

**City Manager Recommendation:**

Receive a briefing on the Water System Plan update and provide feedback.

**Report**

**Issue:**

Receive a briefing on the Water System Plan Update Project.

**Staff Contact:**

Susan Clark, Engineering and Planning Supervisor, Public Works Water Resources, 360.753.8321

**Presenter:**

Susan Clark

**Background and Analysis:**

Washington Administrative Code (WAC 246-290-100) requires water utilities with 1,000 or more connections, or those that are expanding, to develop water systems plans every 6 to 10 years. Water system plans are reviewed and approved by the Washington State Department of Health (DOH) and are formatted to demonstrate the utility's capacity to remain in compliance with relevant local, state and federal regulations.

The 2015-2020 Water System Plan (WSP) was approved by DOH on January 22, 2016 and our 2021-2026 WSP is due by January 22, 2022.

To conduct the update, an internal cross-sectional writing team has been formed. To date, the writing team has:

- Established a project webpage and announced the project in the September/October *Five Things* Utility Insert
- Attended a pre-plan meeting with representatives of DOH
- Determined the focus of our WSP update

- Reviewed and revised the 2015-2020 WSP goals and objectives

**Neighborhood/Community Interests (if known):** None known at this time. Community outreach, particularly through the Utilities Advisory Committee, will occur as a component of the water system planning process.

**Options:** None at this time. Briefing only.

**Financial Impact:** None at this time. The Water System Plan Update will include a financial and rate analysis and a 6-year and 20-year capital improvement program.

**Attachment:**  
WSP Update Flyer