



Social Justice & Equity Commission Founding Member Work Group

Consultant Interviews to Support Forming a Social Justice and Equity Commission

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Title

Consultant Interviews to Support Forming a Social Justice and Equity Commission

Recommended Action

Select a consultant to support forming a Social Justice and Equity Commission

Report

Issue:

Whether to interview and select a consultant to support forming a Social Justice and Equity Commission

Staff Contact:

Olivia Salazar de Breaux, Equity and Inclusion Coordinator, Human Resources, 360.753.8343

Presenter(s):

Olivia Salazar de Breaux, Equity and Inclusion Coordinator, Human Resources

Background and Analysis:

On November 2, Council approved a process to establish a Social Justice & Equity Advisory Commission (Commission), including that the process be led by a Founding Member Work Group (Work Group) made up of five community members representing marginalized populations, with an emphasis on Black, Indigenous, and People of Color.

This group would be responsible for hosting a series of Community Conversations to elevate the voices of marginalized community members, and use the input gathered to recommend to Council the new Commission's:

- make-up and terms;
- formal name (as "Social Justice & Equity Commission" is a Council-approved placeholder);
- scope of work; and
- first year work plan

The City issued a Request for Qualifications (RFQ) on November 19, 2020, to seek a consultant or

consultant team to work closely with the Equity & Inclusion Coordinator and Work Group in:

- Designing and facilitating community conversations;
- Summarizing and analyzing public input;
- Providing support to the Work Group; and
- Producing summaries and reports

The RFQ closed on December 15, 2020, with 14 submittals having been received.

On January 7, the Work Group identified three applicants to interview to inform their final selection.

The purpose of this agenda item is for the Work Group to interview and select a consultant to support forming a Social Justice and Equity Commission.

Neighborhood/Community Interests (if known):

N/A

Options:

1. Select a consultant to support forming a Social Justice and Equity Commission
2. Postpone selecting a consultant from the three final candidates and provide staff guidance on what additional information may be needed
3. Do not select a consultant to support forming a Social Justice and Equity Commission

Financial Impact:

N/A

Attachments:

RFQ

Q&A Addendum