



Planning Commission

2021-2022 Planning Commission Work Plan

Agenda Date: 2/22/2021
Agenda Item Number: 5.C
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2021-2022 Planning Commission Work Plan

Recommended Action

Recommend approval of the 2021-2022 Work Plan to City Council.

Report

Issue:

Whether or not to recommend approval of the 2021-2022 Work Plan.

Staff Contact:

Cari Hornbein, Senior Planner, Community Planning and Development, 360.753.8048

Presenter(s):

Cari Hornbein, Senior Planner, Community Planning and Development

Background and Analysis:

Each year the Planning Commission proposes an annual work plan that is reviewed by the General Government Committee and approved by the City Council. The work plan will be effective April 1, 2021 through March 31, 2022.

Items considered for inclusion can come from city staff or individual commissioners. A large portion of the work plan includes projects identified by Community Planning and Development. Other items include those carried over from the previous year or referred by City Council.

In developing the work plan, the Planning Commission is expected to consider the following:

- City Council established or adopted goals and priorities, including the Comprehensive Plan, annual Council goals, master plans, budget, etc. (Attachment A, City Council 2021 Priorities)
- Resource availability - budget, staff support, and committee member time;
- Departmental work priorities;
- Commissioner knowledge, interest, and expertise.

A draft work plan was prepared by staff and introduced to the Planning Commission on January 25 (Attachment B). Based on input from the Planning Commission, staff made revisions (Attachment C), including the assignment of tiers under Sections 1, 2, and 3 based on direction from the General Government Committee:

1. Any new items that relate to the Covid-19 pandemic;
2. Any items currently on the work plan that support the City's recovery;
3. Items critical to advancing City Council priorities, particularly around social justice and equity.

Additional input was provided during the February 8 meeting; staff will be making further revisions to the work plan and distributing to Commissioners ahead of the upcoming meeting. Unless further modifications are requested, the Planning Commission will be asked to make a recommendation and prepare a recommendation letter.

Neighborhood/Community Interests (if known):

Much of the work of the Planning Commission is of interest to neighborhoods and community members. As projects move forward, the public will be notified and be given opportunities to comment.

Options:

- Recommend approval of the 2021-2022 Work Plan to City Council as drafted by staff; or
- Modify and recommend approval of the 2021-2022 Work Plan.

Financial Impact:

None; this work is included in the base budget.

Attachments:

- A. Draft 2021-2022 Work Plan
- B. City Council 2021 Priorities
- C. Revised Draft 2021-2022 Work Plan