



General Government Committee

Preparation for Council's Mid-Year Retreat on June 10, 2017

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Title

Preparation for Council's Mid-Year Retreat on June 10, 2017

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to forward to the full Council recommendations for the upcoming Mid-Year Retreat including the location, agenda, and whether a facilitator is needed.

Report

Issue:

Determine options and recommendations for the agenda, location, and possible use of a facilitator for the mid-year retreat.

Staff Contact:

Steve Hall, City Manager, 360.753.8447

Jay Burney, Assistant City Manager, 360.753.8740

Presenter(s):

Steve Hall, City Manager

Background and Analysis:

The Council holds a mid-year retreat to review its progress and/or focus on other items of interest. At its January 2017 retreat, Council set Saturday, June 10, as the date for the mid-year retreat. The LOTT Board Room has been used in the past and is available on Saturday. Kendra Dahlen has facilitated past retreats and is available on June 10.

The mid-year retreat is normally four to five hours, usually Saturday morning. Sometimes the City Council uses a facilitator. Sometimes they have not used a facilitator. If a facilitator is recommended, the cost is generally \$3,000 - \$7,000 for the retreat, depending on prep work and follow-up.

During 2017, Councilmembers have mentioned the following items as possible mid-year retreat

topics. A possible agenda for the 2017 Mid-Year Retreat might be:

1. Welcome - Retreat Goals, Agenda Review
2. Managing Meeting Disruptions
3. Comp Plan - Action Plan Update
4. State Legislative Session Update and 2018 Legislative Focus
5. Tour of Downtown Development (lunch break)

Also, Kendra Dahlen, the Council's facilitator from January 2017, noted two items the City Council mentioned in January as possible mid-year retreat topics:

1. Discussion of Anticipated 2018 Major Issues and Projects
2. The Role of the Council in Continuous Improvement in Policy Decision-Making

Neighborhood/Community Interests (if known):

N/A

Options:

Consider agenda items, locations, and whether a facilitator should be used.

Financial Impact:

Funding to cover the costs depends on the use of a facilitator.

Attachments:

Draft Retreat Agenda