



Supplemental Agreement Number <u>8</u>		Organization and Address	
Original Agreement Number		Psomas 2502 Jefferson Avenue Tacoma, WA 98402 Phone: 253-627-0720	
Project Number KPG Psomas PN 19066	Execution Date	Completion Date 12/31/2026	
Project Title Fones Road Improvement Project Design Services	New Maximum Amount Payable \$4,706,116.92		
Description of Work Additional scope added to Construction Management and Support Services. Please see attached Exhibit A-8, Scope of Work.			

The Local Agency of City of Olympia
desires to supplement the agreement entered in to with Psonas
and executed on 4/16/2020 and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
See attached Exhibit A-8, Scope of Work,

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: No change

III

Section V, PAYMENT, shall be amended as follows:

Main Agreement - \$1,392,076.00 + Supp #1 - \$59,604.00 + Supp #2 - \$20,216.00 + Supp #3 - \$97,269.92 -
Supp #4 - \$0.00 + Supp #5 - \$171,816.00 + Supp #6 - \$0.00 + Supp #7 - \$2,685,896.00 + Supp #8 -
\$279,239.00 = New Max Amount Payable - \$4,706,116.92

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Sessyle Asato, Vice President By: _____



Consultant Signature

Approving Authority Signature

Date

EXHIBIT A-8

CITY OF OLYMPIA

FONES ROAD IMPROVEMENTS

SUPPLEMENTAL AGREEMENT NO. 8 FONES ROAD – CONSTRUCTION MANAGEMENT AND SUPPORT SERVICES

PROJECT NO. 19066
FEDERAL AID NO. STPUS-5343 (002)

SCOPE OF WORK

A. PROJECT DESCRIPTION/BACKGROUND

The scope of work is to provide management and engineering for the additional Contract working days for the construction phase of the Fones Road project in accordance with federal funding requirements. This work includes additional design support for utility conflicts, construction phase services, and on-call construction surveying.

General Assumptions

Based on the Contractor's baseline schedule (12/02/2025) of projected work activities, force account activities, and existing site conditions, the CONSULTANT has estimated an additional 40 working days added to the overall project schedule. There are 20 working days in one (1) month.

Over the 40 Additional Working Days:

- The Resident Engineer (CONSULTANT) will support the project full-time, or 160 hours per month on average.
- The Inspector (CONSULTANT) will support the project full-time, or 160 hours per month on average.
- The Document Control Administrator (CONSULTANT) will work an average of 8 hours per day to manage their shared tasks.
- Engineer of Record and Design Team (CONSULTANT) support is anticipated as needed for utility coordination and conflict resolution, Change Management, and other tasks as identified in the Scope of Work. Estimated additional 250 hours of support over additional construction duration (approx. 31 hrs/week). Includes attendance at weekly meetings and on-call survey hours.
- The CITY will provide appropriate engineering support, as necessary, to support the Consultant's team in coordination with City stakeholders and/or provide guidance to City standard operating procedures.

Night Work

No night work is anticipated at this time.

Close Out

From Substantial Completion to Completion, the budget assumes:

- Additional three (3) weeks for project close out, file preparation, negotiating close-out change orders, and support for Local Programs audit.

Subconsultants

This Contract includes work from LAND MEETS WATER for tree removal, protection, and other arborist activities.

B. SCOPE OF WORK

TASK 100 – MANAGEMENT / COORDINATION / ADMINISTRATION

- The Consultant shall provide continuous project management for an additional two months, plus support during the construction close out phase.
- The Consultant shall prepare monthly progress reports identifying work completed in the previous month, work in progress, upcoming work elements, and reporting of any delays, problems, or additional information needs. These reports shall be submitted with the Consultant invoices.
- The Consultant shall provide CITY with additional support for weekly coordination meetings, dispute resolution meetings, and/or other City led meetings to support the project, estimate eight (8), one-hour meetings.

TASK 400 – CONSTRUCTION CONTRACT MANAGEMENT

Provide **40 additional** working days of CM support to include Contractor coordination, documentation, and change management in general compliance with CITY, State, and Federal Requirements. Support for the additional working days include:

- Issue Field Directives/Corrective Action Memorandums
- Receive Request for Information (RFI) and issues raised by the Contractor. Receive questions and requests for clarification of contract documents that could impact construction costs, schedule, quality of the finished work, or other scenarios. Provide up to 10 additional written responses to RFI
- Review Contractor's updated schedules for contract compliance. Report findings to the CITY regarding issues that affect critical path.
- Prepare eight (8) additional coordination meeting agendas, Conduct eight (8) coordination meetings
- Take notes from eight (8) additional coordination meetings, prepare and distribute minutes to attendees.
- Prepare eight (8) additional Weekly Statement of Working Days
- Obtain Contractor's Certified Payrolls and check for compliance with State and Federal prevailing wages
- Send letter(s) to the Contractor of non-compliance regarding certified payroll issues in relation to prevailing wages
- Perform Change Management to include tracking case log issues, Minor Changes, Force Account, reviewing Contractor notifications of differing site conditions under 1-04.4 Changes, review letters and notices and discuss with the Contractor to understand the claim and/or dispute. Advise the CITY as to the appropriate action(s)
- Assist the CITY with Change Order negotiations by providing background information, quantities verification, and/or unit bid price evaluation.
- Prepare Change Order Justifications

- Draft Change Orders for CITY review and approval
- Prepare two (2) additional monthly progress pay estimates and submit monthly billing to CITY recommending Contractor payment
- Review Contractor's weekly "Look Ahead" and monthly schedule and compare with Contractor's approved schedule.
- Coordinate change management issues with WSDOT Local Programs that could affect DBE condition of award. Provide DBE quarterly reports to WSDOT Local Programs
- Assist the CITY with Utility Coordination and final franchise project cost distribution

CONSTRUCTION INSPECTION SERVICES

- The CONSULTANT will provide all inspections for 40 additional working days and act as the project's "in the field" focal point of coordination and field documentation. The Inspector(s) will monitor the Contractor's activities, produce Inspector Daily Reports, Field Note Records, verify that material delivered to the site is in contract compliance and assist with the coordination with stakeholders to include the Contractor, materials testing, and Fire and Police Departments. The Resident Engineer will provide backup inspections and coordination as needed. The following Tasks will be the responsibility of the Inspector(s), and Resident Engineer or other staff when assuming these duties supporting the additional working days:
 - Provide Inspector Daily Reports
 - Provide input to weekly project meeting agendas
 - Attend weekly project site meetings associated with the project construction
 - Observe the Contractor's work and document that the project is built according to the Contract Documents
 - Prepare and submit Field Note Records for payment
 - Prepare punch list items
 - Take project construction photos as work progresses and place in the project file

TASK 800 – PROJECT CLOSEOUT

Assist the **CITY** with the closeout of the project. Based on current Contractor activities, assume the **CONSULTANT** will need an additional three (3) weeks to coordinate and complete missing documentation for Substantial Completion. Items of work within these additional weeks include the following:

- Project issues resolution with the Contractor. Assume up to one (1) additional closeout meeting for negotiating closeout change order(s), missing documentation, and final quantities.

OTHER SERVICES

It is possible that the project will require additional support and/or The City of Olympia may require other services of the Consultant. These services could include other work tasks not included in the scope of

work. These services may include but are not necessarily limited to, Contractor working days added by change order(s), support during non-working days (defined in the WSDOT Standard Specifications as "...unworkable because of weather or conditions caused by the weather that prevents satisfactory and timely performance of the work shown on the critical path of the contractors approved schedule"), construction surveying for utilities, additional construction support, additional project closeout assistance, assistance with property issues, or other services deemed necessary by the City. When these services are required, the Consultant shall provide the City with a detailed scope of work and an estimate of costs. The Consultant shall not proceed with the work until the City has authorized the work and issued a Notice to Proceed.

