



# Meeting Minutes

## PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

Contact: Jennica Machado  
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**Wednesday, May 6, 2026**

**11:30 AM**

**Room 207**

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**1. CALL TO ORDER**

Chair David called the meeting to order at 11:31 a.m.

**1.A ROLL CALL**

Present: Boardmember Jacob David, Boardmember Alden Davis, Boardmember Sophie Landis, Boardmember Christina Costelo, Boardmember Cher Hobick, Boardmember Monique Ossa, Boardmember Anne Gavzer, Boardmember Timothy Zohn, Boardmember Kaitlyn Leamy.

Absent: Boardmember Janis Dean

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [26-0346](#) Approval of the March 4, 2026 PBIA Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT**

Public comment was provided by Erik Brown.

**5. ANNOUNCEMENTS - None**

**6. BUSINESS ITEMS**

**6.A** [26-0343](#) Discussion on next steps for PBIA Phase 2 Project

Boardmembers discussed the next steps for PBIA Phase 2 project.

**Boardmember Zohn moved, seconded by Boardmember Leamy, to use \$25,000 of the PBIA holdover fund for phase 2. The motion passed**

unanimously.

**6.B**     [26-0344](#)     Discussion to Remove An Advisory Board Member

Boardmembers discussed removing a member for non-attendance per PBIA bylaws.

**Boardmember Hobick moved, seconded by Boardmember Ossa, to remove Boardmember Dean per the bylaws of being absent for three consecutive meetings. The motion passed unanimously.**

**7.     REPORTS - None**

**8.     OTHER TOPICS**

Ms. Machado discussed an update on the Downtown Vacancy study.

Boardmember Davis discussed the recent change in downtown parking ticketing system and lack of payment options.

**9.     ADJOURNMENT**

The meeting adjourned at 1:00 p.m.