



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, May 28, 2026

2:00 PM

Council Chambers, Online and Via
Phone

Special Meeting - Rescheduled from 4:00 p.m. Register to attend:
https://us02web.zoom.us/webinar/register/WN_luymbkeeQkSKK9IZB4iyOw

1. CALL TO ORDER

Chair Vanderpool called the meeting to order at 2:00 p.m.

2. ROLL CALL

Present: 3 - Chair Robert Vanderpool, Committee member Clark Gilman and
Committee member Paul Berendt

2.A OTHERS PRESENT

Jay Burney - City Manager
Tim Smith - CP&ED Director

Michelle Swanson - Public Works Principal Planner
Sophie Stimson - Public Works Transportation Director
Max DeJarnat - Public Works Associate Planner
Sarah Greene - Public Works Street Operations Supervisor
Mark Russell - Public Works Director
Joyce Phillips - CP&ED Planning Manager
Casey Schaufler - CP&ED Associate Planner
Jacinda Steltjes - Housing Program Manager
Christa Lenssen - Senior Program Specialist
Greg Quetin - Olympia Planning Commission Chair
Leanne Wells - CP&ED Associate Planner

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

Public comment was provided by: Heather Moline, Larry Dzieza, and Jim Lazar.

5. APPROVAL OF MINUTES

- 5.A [26-0406](#) Approval of April 23, 2026 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A [26-0392](#) Briefing on Sidewalk Repair Policy Approach

Ms. Swanson provided a presentation providing an update to the Sidewalk Repair study and options that could be explored to most effectively address repairs.

Committee members recommended looking into a shared responsibility approach to be presented at a future study session.

The discussion was completed.

- 6.B [26-0386](#) Discuss 2026 legislative Updates Related to Affordable Housing

Ms. Lenssen provided a presentation updating Committee members on legislative decisions related to Affordable Housing.

Committee members recommended updating the wording of the City code to reflect that of the State.

The discussion was completed.

- 6.C [26-0475](#) Approval of Recommended Code Amendments Related to Title 10 - Vehicles and Traffic; Title 16 - Building and Construction; Title 17 - Subdivisions; and Title 18 - Unified Development Code

Ms. Phillips provided a presentation.

Committee member Berendt moved, seconded by Committee member Gilman, to adopt the recommendations of the Planning Commission for the amendments to our City code and forward to the full City Council for approval. The motion carried by the following vote:

Aye: 3 - Chair Vanderpool, Committee member Gilman and Committee member Berendt

7. REPORTS AND UPDATES

Mr. Smith provided updates on the upcoming LUEC activity. He requested the June 25 Land Use meeting start time be delayed by 30 minutes. Committee members were in agreement.

8. ADJOURNMENT

The meeting adjourned at 4:34 p.m.